

**ALL SAINTS' ANGLICAN CHURCH**  
**Mission Quest Proposal**  
<<*proposal name*>>  
<*contact name, number & email*>>

Date: \_\_\_\_\_

**1. Proposal Summary**

**2. Problem/Gap and Opportunity**

**3. Proposal Objectives**

**4. Risks**

**5. Research (required for the more complex, longer term initiatives)**

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**6. Detailed Action Plan**

List the various actions/steps for the proposal. Feel free to break them into short, medium and long term, if appropriate for your initiative.

Action/Description	Person(s) Assigned	Date Required	Estimated Costs	Source(s) of Funds

**7. Organizing Team**

**8. a) Facilities Required (e.g. Upper Parish Hall, Kitchen, Sound Equipment etc.)**

**b) Resources Required (e.g. Volunteers, Food/Meals, Money)**

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**9. Days of Week and times**

**10. Summary Recommendation**

**11. Other Comments (include any partnerships that would benefit your project)**

This section is intended for additional information that does not seem to fit in any of the above steps.

**12. How will you know if your project is a success? What would success look like?**

**13. What will you measure to determine the success of your project?**

**14. How will you measure your success?**